



besluitenlijst

Faculteitsraad GMW

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23.07842

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- 01** **Opening, adaption agenda and minutes**
The agenda and minutes were adopted.
- 02** **Written questions following the minutes of**
02.01 **The meeting of the Faculty Council**
- Deadlines review exams: Fokkens-Bruinsma points out there is an underlying problem here, there's a reason why staff members can't mark exams in 10 days. Amsing discussed the review deadline with the programme directors and the boards of examiners. The opinion is that the solution lies not in extending the review period, but in providing additional help (pool of reviewers, colleagues). It is important students get their feedback quickly. Amsing stresses that teachers can request postponement when they foresee that circumstances make it impossible to meet the deadline.
- Evaluation online teaching period: There will be a short questionnaire for the programme committees only.
- 02.02** **The meetings of the Faculty Board**
12 January
- Laptops: Amsing announces the laptops from the laptop rooms will be removed this summer. There will be an announcement in Ocasys that students have to bring their own device. Teachers will be informed in person.

19 january
ESI Education evaluation outcomes: Amsing wants to keep in touch with the students via the year representatives.
- 03** **Topics for discussion**
- SMART learning goals
Amsing: We are used to formulating SMART learning goals, but not everything we want to teach students can be 'caught' in those. Perhaps we can formulate more open, dynamic learning goals and how this does influence the way of testing. If you have any ideas on this, please let us know.
- 04** **Announcements from the Chair and the Deputy Chair**
No announcements.



- 05 Announcements from the Faculty Board**
- Aarts gives a brief update on the recruitment of the 16 UDs from the Sector plan. The interview round is completed and 18 candidates were selected. So far, this procedure has been successful.
- Amsing informs the council about the honours education. The possibilities on one interdisciplinary honours programme rather than three separate programmes are being discussed. This programme will be related to the themes of the SSH Sector plan.
- 05.01 Follow-up to the UG Staff Survey 2023 (proposal)**
A meeting will be arranged in September to inform the FC about the overview of the results of the staff survey.
- 06 Report Quality Agreements (opinion/gevoelen)**
The FC expresses a positive opinion on the progress of the projects from the quality agreements
Amsing invites the FC to the meeting about organising an education event (Onderwijsmiddag) this Spring.
- 07 Update BSS starting memo "Starting Grants" (inform)**
Buigel states that the directors gave their consent. Some details of the elaboration will become clear during the process.
- 08 Roadmap career policy - Confidential**
The staff faction wants to know what the consequences are for academic staff (within and outside the Tenure Track) and what the criteria for promotion will be. Aarts: We are now working on the promotion policy for academic staff; the 'hooglerarenplan' and the composition of the faculty organization are part of the policy.
Our plans do not cross the criteria for those currently in Tenure Track; the two systems might co-exist for a couple of years.
The FB aims to complete the faculty promotion policy this year.
The promotion policy for OBP will be formulated later, together with 'Erkennen en Waarderen' for OBP.
There has been a meeting with YESS BSS and a delegation of the FR. This was very much appreciated. The discussion was fruitful.
- 09 Part-time Master's program in Educational Sciences (consent)**
The FC gave its consent by email.
- 10 Decision to no longer send meeting documents via email**
No follow-up questions.
- 11 Questions**
No questions.
- 12 Closing**
This was the last FC meeting for Timmerman. She accepted a new job at the Martini hospital.
Closing 16.00hrs.



Written questions & discussion points for the FC-meeting of February 21st 2022

Written questions

Regarding point 10 on the agenda

- What was the idea behind no longer sending meeting documents via the email? Related to that, and the news that all external incoming post will be digitally processed: what was the underlying goal for this change? How is privacy guaranteed and GDPR adhered to? (How) is this going to impact speed of delivery?

One of the suggestions to save energy was not to send the meeting documents by mail anymore, but to save them on the Y drive or Google drive. This was discussed in advance with the secretariats, the P&S officer and the manager of SAS.

Regarding the scanning of mail. The RUG started this because of the legal archive and security obligations. The RUG CPO (Chief Privacy Officer) assessed the privacy aspects, the RUG Data Protection Officer monitors this. The impact is very low: from December till now, only 7 mail pieces have been digitally processed at our faculty.

An exception applies to research question forms. These envelopes are not opened.

Minutes FC-meeting 20 December

- *Afwezig*
 - Anna Waldeck was present, albeit online.
This will be corrected.
- *02: Written questions*
 - Could the FB give us an update regarding the discussion on deadlines for exam reviews? Has Amsing received input from the boards of examiners and programme directors?
The importance of deadlines for marking exams is discussed with the programme directors. Programme directors will communicate about the deadlines in the Departments.
- *5.3: Current status online education-evaluation afterwards*
 - Will there also be a formal evaluation into online education?
Yes: a questionnaire has been sent out to the Programme Committees. Deadline reaction 7 April.

Minutes FB-meetings December 2022 and January 2023

- 8 December



- 04.01: Could we have an update about the 'Nieuwe Roosteren'. Is the FB foreseeing problems regarding the schedule of the large lecture halls?

"Nieuwe Roosteren": no news at this moment. We are currently discussing the availability of larger lecture halls for our programs with the Board of the university and with other faculties.

- 04.03: What would an Onderwijsvrije week look like? Would half of the week be free?

In the year schedule 2022-2023 Sociology started full swing in the first week (studiestartweek), this way the two week exam period started already in week 43 (instead of 44), which meant that no lectures were scheduled in week 45 (study free week)

- 08.01: What is the reason for Cisca Wijmenga visiting us? What are the goals and plans for the visit?

The rector visits (every, but in this case) our faculty to speak with students, staff and the FB about current affairs. It is meant to be a fairly informal visit. We made a day program, see attachment.

- 15 December

- 02: Could the FB provide us with more information on the 4 smaller classrooms? What will be their function, do they need to be re-decorated? When can we expect to be using them?

In the RUG project Tijdelijke Extra Onderwijsruimruimtes (TEO), discussions were held with our faculty about creating some Active Learning Classrooms. This means a redesign of 2 teaching spaces with flexible furniture, IT and AV facilities.

With the facilities mentioned above and the flexible furniture, the teaching rooms will become more flexible and very suitable for blended active learning. Different forms of teaching can easily be facilitated, such as group work or seminars.

Initially, two rooms ('halve maantjes' on the third floor of Heymansvleugel) will be set up (and paid by central funds) between blocks 3 and 4.

- 05.01: Why would exchange programmes have an increase in online education? The RUG emphasises in-person education, but does this not extend to exchange programmes?

This refers to possibilities within ENVOIE/VIS (virtuele interculturele samenwerking) and to the so-called Blended Intensive Programmes (BIPs Erasmus+). These programmes use online possibilities for students of universities in different countries to collaborate on topics. This way internationalization is stimulated, also for students who are not able to go abroad (for a longer period). In the BIPs part of the programme is face-to-face.

- 05.01: What is the memo "internationalisering" and can we have access to this memo?



We will send you the memo separately.

- 07.02: Does the new motion affect the plans regarding the werving internationale studenten? What are the consequences?
As other universities, the UoG stopped participating in fairs to attract foreign students. However, we value internationalization and will try to attract students e.g. by means of our website. We do not think the ban on fairs will greatly affect the number of students in our international tracks.

- 22 December

- 06: Is there more information about this and how is going to affect how our faculty?

With regard to the RUG's real estate plans, no update can yet be given. It is expected that these plans will be ready before the summer. We expect that these plans will certainly have an effect on the whole university and thus also on the faculty. Think of: more sharing of teaching spaces, less office space. The university is striving to reduce housing costs, as they are rising too much in the coming years due to large investments.

- 07.01: Is there an update on this. When will the outcomes be available?
The Faculty is planning to participate in the project on micro credentials with 2 courses for educational professionals. One course on educational leadership and one course on educational policy. The exact time schedule of the pilot is not available yet.

07.02: Will this be an additional change to what we changed this year? How is this going to affect our yearly calendar

No additional changes, just an overview of the agreements

- 09.02: Wonderful, we are certainly in favor of this!
- 09.03: Could you give us an update about the meeting with the MTs in relation to the project plan website?

Departments approved the project plan for a new website. The faculty allocated a budget for a temporary communication officer and a small compensation for the efforts of staff members in the departments.

- 12 January

- 5.02: How were students in first instance informed about this (the laptop use conditions)?

We have to check this.

- 5.03: What will the 'zalen voor activerend onderwijs' look like?
See above (question 15 December)

- 19 January



- 6.01: Will the results become available to the faculty council? Are there any ideas on how to increase response rates for student evaluations? Existing measures that have been taken don't seem to help.

We will share the report with the FC. We will change the process of course evaluations. Evaluation during the last meeting. Separate evaluation of the exam. Very soon we will start a pilot with the new way of doing at PedOn.

- 26 January

- 7.04: What is the FB stance on the use of ChatGTP and which activities are organised regarding this?

We follow the positive attitude of the CvB. At faculty level an extra meeting with all exam committees is organized and we will organize a meeting at Faculty level in May.

- 2 February

- 5.02: Why was the report sent before discussing this with the FC?

Because the deadline for sending this in was February 3th. And the information needed for the report was not available before the cancelled FC of January. The report has been submitted with a note that the FC still has to discuss it.

Staff Survey

- Is the FB going to evaluate the departmental plans? Will there also be faculty-wide plans, since some of the problems might apply to all departments? FYI the FC is not going to be available at the end of august.

The faculty board will certainly evaluate the departmental plans, as well as the basic unit plans. A faculty plan will be developed with input from this information. Thank you for letting us know that the FC cannot meet in August. We will discuss this in our September meeting. In the meantime we will keep you informed.

Quality Agreements

- What happened to the teacher professionalization plans, as no budget was spent on it?

The faculty did not submit applications on this topic nor did the faculty receive a budget. With that, there is also no need for accountability on this topic.

- 7 (pg. 4): Could we receive clarification on the exact goals of the teacher education afternoon in regards to ChatGTP?

We would like to discuss these goals with the FC

- 5 (pg. 5) Does the organisation of Career days take into account the career days organised by the study associations? Will the faculty require the help of



the associations or PSB in organising these days?

The Career Counselor is in contact with the study associations and collaborates with them.

Career Roadmap

- This is presented as a roadmap for careers within the FBSS, however information about career perspectives for OBP's is lacking. Would it be possible to receive clarification on this.

This is a road map for academic staff, which should have been made clearer. We have experienced over the past years that the topic of career perspectives is very complex, and we already started some time ago with a focus on the academic staff. In a later stage we will look at the perspectives for OBP.

- Why is the document called "strategisch personeelsbeleid" but career opportunities for OBP staff are not included in the document?
See above.
- Considering that we move away from the TT model, does this not signify the end of the distinction between TT and UFO? And will we arrive at more common criteria for recognition and appreciation? If not, what are the considerations for not doing this?

No. The UFO profiles have been formulated at a very general level and cannot simply replace the very specific criteria of the tenure track. UFO profiles are not suited as criteria for promotion. The descriptions within the TT can be seen as operationalization of the profiles and are therefore complementary. However, certain elements from the TT will be dropped and other elements from the Recognize and Appreciation program will be added.

- How does FBSS planned personnel policy relate to the university-wide personnel policy?
The RUG has organized several sessions this year to work on this together as faculties.
- Why does the FR think the planning is realistic - also given the yet-to-be-drafted professorial plan?
We realize that this is an ambitious plan, but we want to have a clear goal on this and a lot of work has been done.
- What are criteria that the basiseenheden and departments will use to determine whether and which type of professors are wanted and needed? How much leeway is there for basiseenheden?

The most important question at this stage is, which (sub-)fields a department finds (absolutely) necessary to be represented at the level of full professor, in order to offer the educational programme. It is up for discussion whether a department wants to mention certain specialisms here. A follow-up question is, which (sub-) fields a department would like to be represented at the level of full professor when the means are sufficient. This is often referred to as "need to have" and "nice to have", respectively. There are limits to the number of full professorships to be mentioned, for financial reasons and from a viewpoint of the overall composition of the academic staff.



- Why does YESS BSS as a non-elected staff representation gets the opportunity to discuss the revision of the TT and the FR only possibly (see page 2 under planning and arrangement point 1: FR only possibly)?

The formal role of the FR is to review whether a process within a faculty has been diligent. If the FR is included earlier in the process, the FR is asked to review its own input. Therefore, we mention the FR (or a delegation of it) as a possibility.

- In the Nota Inzet van docenten it is included that UFO teachers (at level 3 / 4) would also be allowed to do research activities. Will this idea be abandoned, given the text that states "teaching career paths will be limited to lecturer position"? If so, why?

With the arrival of the new CAO in 2021, a new guideline has been formulated within the RUG on combination profiles, lecturer and UD positions. For lecturers, the new guideline of research time is 10% of working time, which can be used as teaching-related research time. In some situations, due to (temporary) changes/updating within the discipline, this research time can be extended so that the employee is able to keep up with the discipline for the purpose of teaching. Assessment will continue to be based on teaching performance and organizational task. The Nota Inzet van Docenten should be amended accordingly.